**INFORMATION/INSTRUCTIONSTOCANDIDATES**

**(WARDS OF INSURED PERSONS’ (IPs))**

ADMISSION OF ‘WARDS OF INSURED PERSONS’ (IPs) IN UG COURSE (MBBS) GOVERNMENT MEDICAL COLLEGE KOLLAM under ‘INSURED PERSONS (IPs) QUOTA’ FOR ACADEMIC SESSION 2020-21.

**Procedure 1 :** List of Enclosures to be carried along-with, with self attested photocopies, for Completion of Admission process at the concerned Medical College, after allotment of seat ,for verification by ESIC authorities;

1. ESIC Pehchan card.
2. Secondary School Certificate which must bear Date of Birth or Birth Certificate.
3. Senior Secondary School certificate (+2). Provisional if final has not been issued.
4. Admit card for National Eligibility cum Entrance Test-2020 [NEET (UG) - 2020].
5. Score card [NEET - 2020] with Rank Position i.e. All India Rank.
6. ‘Ward of Insured Person’ Certificate from Competent Authority **in original.**
7. SC/ST/OBC/PH Certificate as applicable; and in the format as per NEET-2020 brochure. The PH certificate would be subject to verification by Competent ESIC Board, if required.
8. EWS Certificate by Appropriate Authority.
9. For FEMALE CANDIDATES ONLY - 1.Affidavit by candidate as per Annexure – 4. 2.Affidavit by IP as per Annexure – 5.

10. Kerala Stamp Paper worth Rs. 500/- in the name of candidate for execution of Bond.

All Candidates seeking admission to any ESIC Medical Education Institution will have to execute a bond for ₹ 5 lakh, to serve any ESIC / ESI Scheme (ESIS institution run by State Government) for a period of 01 years, as may be specified, from time to time. Further, the candidate would have to submit a Bank Guarantee for ₹ 05 lakh within three months of start of internship year.

**ATTENTION TO CANDIDATES SEEKING ADMISSION TO**

**ESIC QUOTA SEATS AT GOVT.MEDICAL COLLEGE KOLLAM**

**CHECK LIST OF ADMISSION TO THE MBBS DEGREE COURSE 2020-2021**

**Procedure 2:** **Verification by College Authorities**

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| **NO:** | **S`ITEM** |
| **1** | **CHECK LIST (**Issued From The College) |
| **2** | **DECLARATIONS DULY SIGNED BY THE STUDENT AND GUARDIAN (**Issued From The College) |
| **3** | **FILLED UP BIO DATA SHEET (**Issued From The College) |
| **4** | **KUHS DATA SHEET (**Issued From The College) |
| **5** | **ANTI-RAGGING UNDERTAKING DULY SIGNED BY STUDENT ,GUARDIAN & WITNESS (**Issued From The College) |
| **6** | **PHOTOGRAPH PASSPORT SIZE 5 Nos. & STAMP SIZE 1 Nos. (In White Background)** |
| **7** | **ADMIT CARD & SCORE CARD-NEET 2020** |
| **8** | **ALLOTMENT MEMO ISSUED BY THE MCC/ESIC** |
| **9** | **CERTIFICATE TO PROVE DATE OF BIRTH (10TH MARK LIST & PASS CERTIFICATE)** |
| **10** | **RECEIPT OF FEES REMITTED** |
| **11** | **PASS CERTIFICATE OF THE QUALIFYING EXAMINATION (12TH MARK LIST AND PASS CERTIFICATE )** |
| **12** | **TRANSFER CERTIFICATE FROM THE INSTITUTION LAST STUDIED** |
| **13** | **COURSE CERTIFICATE AND RECENTLY TAKEN CONDUCT CERTIFICATE** |
| **14** | **ELIGIBILITY CERTIFICATE (BOARDS OTHER THAN HSC/VHSC/THSC/CBSE/CISCE)** |
| **15** | **PHYSICAL FITNESS CERTIFICATE IN THE RELEVANT FORMAT OBTAINED FROM AN AUTHORITY NOT BELOW THE RANK OF ASSISTANT SURGEON FROM A GOVERNMENT INSTITUTION.** |
| **16** | **CERTIFICATE OF VACCINATION HBV, MMR, CHICKENPOX ARE MANDATORY**  |
| **17** | **GOVT. APPROVED ID PROOF & PROOF OF ADDRESS (Both Candidate & Sureties)** |
| **18** | **MIGRATION CERTIFICATES, IF APPLICABLE** |
| **19** | **IF SC/ST/OEC AND OBC – COMMUNITY CERTIFICATE AS MENTIONED IN NOTIFICATIONS** |
| **20** | **COPY OF ‘ESIC PEHCHAN CARD’**  |
| **21** | **COPY OF ‘WARD OF INSURED PERSON’ CERTIFICATE**  |
| **22** | **COPY OF BOND EXECUTED IN THE PRESCRIBED FORM IN KERALA STAMP PAPER WORTH RS. 500 FOR ESIC CANDIDATES** |
| **23** | **ANY OTHER DOCUMENTS AS REQUIRED TO PROVE CLAIMS,IF ANY** |

**PHOTOSTAT COPY OF ITEMS 7 TO 22 SHOULD ALSO BE ATTACHED SEPARATELY.**

ALL ORIGINAL DOCUMENTS AND ONE PHOTOCOPY OF ABOVE MENTIONED DOCUMENTS TO BE SUBMITTED.

ALL CANDIATES SHOULD ENSURE SUFFICEINT NUMBER OF PHOTOCOPIES OF ORIGINAL DOCUMENTS ARE TAKEN BEFORE STARTING THE ADMISSION PROCEDURE.

**COPIES/ATTESTED COPIES OF ORINIGAL DOCUMENTS TO BE RETAINED THEMSELVES FOR THEIR FUTURE USE BEFORE SUBMITTING THE ORINIGAL TO THE COLLEGE.**

**DETAILS OF FEES TO BE REMITTED AT THE TIME OF ADMISSION**

 **Students under ESIC Quota are directed to remit the fee as detailed below**

 **Tuition Fee : 24,000.00**

 **Caution Deposit : 5,000.00**

 **Van Fee : 1,660.00**

 **Miscellaneous Fee : 1,660.00**

 **KUHS Registration Fee : 2,520.00**

 **(Including ID card, Certificate verification UUF, Sports fee )**

 **Library Fee : 1,000.00**

 **Document Verification Fee : 100.00**

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 **Total : 35,940.00**

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* **Any change in the tuition fee made by Government, the Students are liable to pay the enhanced amount.**
* **SC/ST/OEC Students from Kerala State Domicile need to pay only KUHS Registration, Caution deposit & Document Verification Fee (Rs. 7620/-)**