**INFORMATION / INSTRUCTIONS TO CANDIDATES**

**(‘WARDS of IPs’)**

This is regarding allotment of seats to Wards of IPs after Round-1 of counselling (2019-20) for MBBS/BDS seats conducted by DGHS, GoI, for colleges having seats under Insured Persons Quota. For completion of the admission process, it is informed as under:

**1.** Verification of all original documents, as under, would be done at the respective Medical College allotted **after declaration of result of online counseling conducted by DGHS**.

**2.**  Candidate should bring the following documents **in original** along with self-attested copies for verification by ESIC authorities, as under, failing which they will not be allowed to complete the admission process;

**i) ESIC Pehchan Card**

**ii) School Certificate for proof of Date of Birth**

**iii) Senior Secondary School certificate (+2). Provisional if final has not been issued**

**iv) Admit card for NEET (UG) - 2018**

**v) Score card [NEET (UG) - 2018] with Rank Position i.e. All India Rank**

**vi) Ward of IP Certificate from Competent Authority.**

**vii) SC/ST/OBC/PH Certificate in the prescribed format from the ‘Appropriate Authority’ as per NEET-2019 Brochure (if applicable).**

**viii) Affidavits for female candidates as specified in the Admission Notice issued earlier (if applicable)**

**ix) Candidates who have been allotted MBBS/BDS seat under orders of the Hon’ble Court should bring a Certified Copy of the order along with.**

**3.** Candidates have to remit Tuition fee of Rs. 24,000/- and all other fees at the college.

**ATTENTION TO CANDIDATES SEEKING ADMISSION TO ESIC QUOTA SEATS AT GOVT.MEDICAL COLLEGE KOLLAM**

**CHECK LIST OF ADMISSION TO THE MBBS DEGREE COURSE 2019-2020**

|  |  |
| --- | --- |
| **NO:** | **ITEM** |
| **1** | **CHECK LIST ISSUED FROM THE COLLEGE** |
| **2** | **DECLARATIONS DULY SIGNED BY THE STUDENT AND GUARDIAN ISSUED FROM THE COLLEGE** |
| **3** | **FILLED UP BIO DATA SHEET ISSUED FROM THE COLLEGE** |
| **4** | **KUHS DATA SHEET ISSUED FROM THE COLLEGE** |
| **5** | **ANTI-RAGGING UNDERTAKING DULY SIGNED BY STUDENT ,GUARDIAN & WITNESS ISSUED FROM THE COLLEGE** |
| **6** | **PHOTOGRAPH PASSPORT SIZE 5 Nos. & STAMP SIZE 1 Nos. IN WHITE BACKGROUND** |
| **7** | **ORIGINAL ADMIT CARD-NEET 2019** |
| **8** | **ALLOTMENT MEMO ISSUED BY THE MCC/ESIC** |
| **9** | **CERTIFICATE TO PROVE DATE OF BIRTH (10TH MARK LIST & PASS CERTIFICATE)** |
| **10** | **RECEIPT OF FEES REMITTED** |
| **11** | **PASS CERTIFICATE OF THE QUALIFYING EXAMINATION (12TH MARK LIST AND PASS CERTIFICATE )** |
| **12** | **TRANSFER CERTIFICATE FROM THE INSTITUTION LAST STUDIED** |
| **13** | **COURSE CERTIFICATE AND RECENTLY TAKEN CONDUCT CERTIFICATE** |
| **14** | **ELIGIBILITY CERTIFICATE (BOARDS OTHER THAN HSC/VHSC/THSC/CBSE/CISCE)** |
| **15** | **PHYSICAL FITNESS CERTIFICATE IN THE RELEVANT FORMAT OBTAINED FROM AN AUTHORITY NOT BELOW THE RANK OF ASSISTANT SURGEON FROM A GOVERNMENT INSTITUTION.** |
| **16** | **CERTIFICATE OF VACCINATION HBV, MMR, CHICKENPOX ARE MANDATORY**  |
| **17** | **MIGRATION CERTIFICATES, IF APPLICABLE** |
| **18** | **IF SC/ST/OEC AND OBC – COMMUNITY CERTIFICATE AS MENTIONED IN PROSPECTUS** |
| **19** | **COPY ‘ESIC PEHACHAN CARD’ BEARING IP NAME AND INSURANCE NUMBER.** |
| **20** | **COPY ‘WARD OF INSURED PERSON’ CERTIFICATE UNDER GROUP-I/II/III**  |
| **21** | **COPY OF BOND IN THE PRESCRIBED FORM IN KERALA STAMP PAPER WORTH RS. 500 FOR ESIC CANDIDATES** |
| **22** | **ANY OTHER DOCUMENTS AS REQUIRED TO PROVE CLAIMS,IF ANY** |

**PHOTOSTAT COPY OF ITEMS 7 TO 21 SHOULD ALSO BE ATTACHED SEPARATELY.**

**ALL ORIGINAL DOCUMENTS AND ONE PHOTOCOPY OF ABOVE MENTIONED DOCUMENTS TO BE SUBMITTED.**

**ALL CANDIATES SHOULD ENSURE SUFFICEINT NUMBER OF PHOTOCOPIES OF ORIGINAL DOCUMENTS ARE TAKEN BEFORE STATRING THE ADMISSION PROCEDURE.**

**COPIES/ATTESTED COPIES OF ORINIGAL DOCUMENTS TO BE RETAINED THEMSELVES FOR THEIR FUTURE USE BEFORE SUBMITTING THE ORINIGAL TO THE COLLEGE.**

**DETAILS OF FEES TO BE REMITTED AT THE TIME OF ADMISSION**

 **Students under ESIC Quota are directed to remit the fee in detailed below**

 **Tuition Fee : 24,000.00**

 **Caution Deposit : 5,000.00**

 **Van Fee : 1,500.00**

 **Miscellaneous Fee : 1,500.00**

 **KUHS Registration : 2,400.00**

 **Library Fee : 1,000.00**

 **Document Verification Fee : 100.00**

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 **Total : 35,500.00**

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* **Any change in the tuition fee made by Government, the Students are liable to pay enhanced amount.**
* **SC/ST/OEC Students from Kerala State Domicile need to pay only KUHS Registration, Caution deposit & Document Verification Fee (Rs. 7500/-)**